



**MOUNT
KELLY**
HONG KONG

Admissions Office

Shop 1, Upper G/F, Austin Tower, 152 Austin Road, TST, Hong Kong
TEL: +852 2157 9557 / Email: admissions@mountkelly.edu.hk

For Office Use Only:

Application No.: _____

Date Received: _____

**PREPARATORY SCHOOL (EDB Provisional Registration No.: 609781)
YEAR 1 TO YEAR 8 PROGRAMME APPLICATION FORM**


Please submit the application by POST or by EMAIL together with the below required documents to our Admissions Office. An incomplete application and/or insufficient document will delay the application process.

Application Checklist

- | | |
|--|--|
| <input type="checkbox"/> Completed application form | <input type="checkbox"/> Copy of applicant's birth certificate |
| <input type="checkbox"/> Two passport sized photos of applicant | <input type="checkbox"/> Proof of address (recent utility bill or bank statement) |
| <input type="checkbox"/> One copy of report cards or official transcripts of the last two grades completed | <input type="checkbox"/> Copies of applicant and parents' HKID card <u>and</u> passport page |

Applicant's Photo

(Taken within last 3 months, plain background, showing full frontal face with clear facial features, dimensions: 40mm(W) X 50mm (H))

Year of Entry		* ___ Please write as appropriate		* <input type="checkbox"/> Please tick as appropriate		
Applying for academic year:	<input type="checkbox"/> 2017-2018		<input type="checkbox"/> 2018-2019		<input type="checkbox"/> 2019-2020	
	Year _____			Scan QR Code for our age guideline 		
*Campus and place allocation and offer will be subject to the place availability for the campus and approval by the Education Bureau. MKSHK has the final decision on allocation of campus and place at the time of place offer.						

Applicant's Details									
*Family Name (Surname)		*First Name		Preferred Name (if any)					
*Applicant's name above has to be identical to the passport (or HKID in the absence of passport)				Gender	#Female / Male		Current Age	years old	
Date of Birth	/DD	/MM	/YYYY	Country of Birth	Nationality	Other Nationality (if any)			
Is the applicant a HK permanent resident?	#YES / NO	If yes, HKID No		If No HKID, please provide passport No.		Does the applicant hold a valid dependent/study visa in HK? If NO, must provide to us before start school		#YES / NO	
Does the applicant have sibling studied/studying at Mount Kelly School HK		#YES / NO	If yes, name of sibling & class attended/attending						
Home Address in Hong Kong									
Residential Address (if different from above)									
If applicant does not yet live in Hong Kong, when do you plan to arrive/expected start date of school?									



Capital Levy or Nomination Certificate

Corporate /Individual Nomination Certificate (CNC/INC) holder?	# YES/ NO	If yes, please provide the CNC/INC No.	If not a CNC/INC nominee, please indicate if the applicant would like to be nominated by a CNC/INC after the admission assessment or will choose the capital levy scheme	<input type="checkbox"/> *CNC/INC <input type="checkbox"/> Capital Levy
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*If tick CNC/INC above, our Admissions Office will contact you soon with more details on INC admission priority

Applicant's Education Background

I) Previous School(s)

Period (Month/Year)		School Name	Year/Grade Level	School Country	Name & Tel. No. of School Contact Person	Email address of School Contact Person	Language of Instruction
From	To						

*Our Admissions Office may contact the applicant's previous school(s) for an admissions reference / #Circle as appropriate

II) English Language Proficiency

Language spoken at home		Applicant's second language (if any)		Applicant's English Fluency level	Native / Intermediate / Beginner
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* Please provide original or certified copies of applicant's English language certificates with your application form (if any).

III) Interests

What are the applicant's main extra-curricular activities and interests? (include sports and music)?			
Please indicate any particular talents or skills that your child has:			
Has the applicant ever been included in the current school's 'gifted and talented' programme?	#YES / NO	If yes, what kind of programme?	

IV) Others

Has the applicant repeated any year/grade?	#YES / NO	If yes, which year(s) / grade(s)?		Does the applicant have any special educational needs?	# YES / NO	If yes, please attach report (if any) with this application
Does the applicant have any medical conditions? Does the applicant need regular medication?	#YES / NO	If yes, please tell us more				
Does the applicant have any allergies (e.g. food, medication)?	#YES / NO					
Does the applicant have any special dietary requirements?	#YES / NO					
Does the applicant have any physical disability?	#YES / NO					

Any other information about the applicant, that you feel may be helpful for us, so that a transition plan can be put in place?



Parents / Guardian Details

Father / Guardian 1 Details

Father/Guardian's Family Name			First Name		
Hong Kong permanent resident?	*YES / NO	HKID / Passport no.			Marital Status
Nationality			*Email Address		
Father/Guardian's First language			Second Language(s) (if any)		
Father's Profession			Current Workplace		
Position Held			Mobile Phone		
Residential Address (if different)					

#Circle as appropriate

Mother / Guardian 2 Details

Mother/Guardian's Family Name			First Name		
Hong Kong Permanent Resident?	*YES / NO	HKID / Passport no.			Marital Status
Nationality			*Email address		
Mother/Guardian's First language			Second Language(s) (if any)		
Mother's Profession			Current Workplace		
Position Held			Mobile Phone		
Residential Address (if different)					

*Compulsory Field. Email will be the major form of communication between parents and the Admissions Office

Would both parents like to receive email correspondence? #YES / NO	If NOT, please indicate which parent <input type="checkbox"/> Father/Guardian 1 ONLY <input type="checkbox"/> Mother/Guardian 2 ONLY
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Parent English Proficiency

Father/Guardian 1	Mother/Guardian 2
<input type="checkbox"/> Fully Literate / <input type="checkbox"/> Partially Literate / <input type="checkbox"/> Not Literate	<input type="checkbox"/> Fully Literate / <input type="checkbox"/> Partially Literate / <input type="checkbox"/> Not Literate

Emergency Contact

Name	Mobile Phone	Relationship with Applicant
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How did you hear about Mount Kelly School Hong Kong?

<input type="checkbox"/> Friends / Family recommending Mount Kelly School Hong Kong <input type="checkbox"/> Online Forums: _____ (Forum Name) <input type="checkbox"/> Mount Kelly School Hong Kong website <input type="checkbox"/> Magazine and Online Articles : _____ _____ (Magazine Name)	<input type="checkbox"/> Seminars / Parent Information Sessions <input type="checkbox"/> Working Company <input type="checkbox"/> Relocation Company _____ (Company Name) <input type="checkbox"/> Support from Admissions Staff <input type="checkbox"/> Other (Please state): _____
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Which aspects of Mount Kelly School Hong Kong are most appealing to you? (Can tick more than one)

<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> An all-round British Education
<input type="checkbox"/> Art, Music, and/or Sports Timetable	<input type="checkbox"/> British Curriculum
<input type="checkbox"/> Atmosphere and Ethos	<input type="checkbox"/> Other (Please state): _____

Why did you choose Mount Kelly School Hong Kong for your child?

#Circle as appropriate

As parents/guardians how would you involve yourself into the school community? (e.g. parent association, school volunteers, career expertise and guidance, etc.)

Notes:

We ONLY accept applications 2 years in advance of the entrance year and no earlier application is recommended. An offer of a Place and campus location are subject to availability and the admission requirements of the School at the time offer is made. A copy of the current Admissions Policy is available on the Mount Kelly School Hong Kong website.

Signature and Declaration

I declare that the information I have given is accurate and complete. I certify that I have read the admissions policy, and that the information provided on this application is complete and accurate. I also understand that all supporting documents must be received before the admissions process can continue and acknowledge that failure to disclose information may result in denial of admission or a rejected application.

Signature: _____

Relationship to applicant: _____

Date: _____

The data collected in this form will be used and stored in accordance with the provisions of the Personal Data (Privacy) Ord. Cap. 486 of Hong Kong.

For Office Use Only:

Application Checklist

- Completed application form
- Applicant's photos
- Report cards/transcripts
- Applicant's and Parents' HKID card / passport pages
- Address proof
- Applicant's birth certificate